NASHUA COMMUNITY COLLEGE

COURSE OUTLINE FORM

Course Title: Honda Internship I, III, IV			
Course Prefix & No. : **HATN 191N, 192N, 193N**	**Lecture Hours:** **0**	**Lab Hours**: **12**	**Credit Hours**: **2**
Department: Transportation			
Program: Honda PACT			

Course Competencies

Course Outline: See Attached Evaluation Document

Content Topic:	Subtopics (a., b., etc.)
Work Experience Information and Feedback Form	

Work Experience Information and Feedback Form

Part 1 General information

Part 2 Skill Appraisal

Skill Area

Tasks

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Part 3 Work Habit Traits

Evaluation

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Work Habit or Trait	Description

Commitment to Equal Employment Opportunities

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NON-DISCRIMINATION POLICY

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Sara A. Sawyer

NASHUA COMMUNITY COLLEGE

COURSE OUTLINE FORM

Course Title: Honda Internship II			
Course Prefix & No. : HATN 195N	Lecture Hours: 0	Lab Hours: 18	Credit Hours: 3
Department: Transportation			
Program: Honda PACT			

Prerequisites/Co-requisites: HATN121, HATN113; 2.0 GPA

Required Accuplacer Score: N/A

Entrance Skills:

Course Competencies

Competency (Knowledge and Skills)

Course Outline: See Attached Evaluation Document

Content Topic Work Experience Information and Feedback Form	Subtopics(a., b.,etc.)

Performance Evaluation:

Formative Assessments	Summative Assessments
1) In Semester Journal Entries & Evaluations 2) Internship visits	1) End of semester interview with direct supervisor 2) Documentation of hours worked 3) Journal completion per semester

Method of Instruction:
Live working internship experience

Instructional Facilities:

Honda or Acura Dealership

Revision History: Al DeRosa 1/2017

Will this course be taught online? Yes____ No X__

If yes, please complete the Online Course Outline Form.

Work Experience Information and Feedback Form

Part 1 General information

Student Name DPTS #

Dealership Name Dealer #

Service Manager Name Phone #

Your PACT student will soon be completing the ____ ____term and reporting to work.

The student has the following schedule for class attendance:

End of term date: Start of term date:

Please meet with your student during the first week of work to review this form and discuss the expectations that you have for this period. Include any incentives that may be reward for meeting those expectations.

This form will help you select work assignments for your PACT student and provide you an opportunity to evaluate the

Part 2 Skill Appraisal

Skill Area
This tells you what skill area or course work the student has completed this term.

Tasks
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Log
Complete this at the end of the work experience term. Indicate yes if the student has recorded completing this task.

Commitment to Equal Employment Opportunities

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NON-DISCRIMINATION POLICY

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Equal Employment Opportunity