Professional Attire

All employees at the NCC campus are expected to maintain a professional and neat
appearance that is appropriate for the position held and the nature of work being
performed. Employees having personal contact with customers, vendors, and/or the
public must be particularly conscious of maintaining an appearance that presents
the business image desired by the College. If an employee is participating in
meetings, appointments, and/or other public or external events, they should dress
in professional attire for their scheduled activity. In accordance with this policy,
sleeveless dresses or shirts and knee-length dress shorts may be worn as
professional attire. Stained, torn, or faded clothing or footwear, or casual attire
(graphic t-shirts, sneakers, halter tops, or short shorts, etc.) shall not be permitted.
Jeans will be permitted on designated “dress down” days and must be appropriate
for the nature of work being performed. Faculty with questions regarding
professional attire should contact their supervisor or the HR office.